

COVID-SAFE RESTART CRITERIA

FOR RELEVANT MARINA OPERATORS

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Definitions

In this COVID-SAFE restart criteria for relevant Marina Operators,

- i. “Marina Operator” or “relevant Marina Operator” refers to the operators of : Changi Sailing Club (UEN number: S88SS0020A), SAF Yacht Club (UEN number: S96SS0021A), Republic of Singapore Yacht Club (UEN number: S62SS0043G), Marina Country Club (UEN number: 200300027K), Raffles Marina (UEN number: 198903968N), One^o 15 Marina (UEN number: 53039214C) and Marina @ Keppel Bay (UEN number: 197501786R);
- ii. “Marina” refers to a dock, basin or moorings providing a secure and safe place for pleasure craft and visiting yacht(s) for the purposes of mooring, replenishment, repairs and other services;
- iii. “Marina premises” refers to Marina and areas operated by the Marina Operator adjacent to the Marina (e.g restaurant, accommodation);
- iv. “pleasure craft” is as defined in the Maritime and Port Authority of Singapore (Pleasure Craft) Regulations;
- v. “visiting yacht” refers to a vessel, other than a MPA-licensed pleasure craft, for private use and not for hire, charter or use by any form of consideration while visiting or in the Port of Singapore;
- vi. “operations personnel” refers to all employees of a Marina Operator;
- vii. “shore-based personnel” refers to any individual who is not a customer, passenger or member of the crew of the pleasure craft or visiting yacht and (a) is delivering goods or performing services connected to the business of the pleasure craft or visiting yacht; (b) is providing any service to any customer, passenger or member of the crew of the pleasure craft or visiting yacht onboard the pleasure craft or visiting yacht; or (c) is effecting the arrest or detention of a pleasure craft or visiting yacht or service of any other legal process, whether or not a contractor or an employee or agent of the owner or agent of the relevant pleasure craft or visiting yacht;
- viii. “customer” means an individual who has paid for or given consideration to go on board the pleasure craft or visiting yacht for leisure, sporting or other such purpose and may include a “passenger” as defined in the Merchant Shipping Act and the Merchant Shipping (Passenger Ships Special Limits) Safety Regulations;
- ix. “visitor” means an individual who is not the crew, customer, passenger, operations personnel or shore-based personnel and is not residing onboard the pleasure craft or visiting yacht;
- x. “owner” means an individual or representative(s) of the entity who owns and/or operates the pleasure craft or visiting yacht moored at the Marina; and

- xi. “crew of the pleasure craft or visiting yacht” or “pleasure craft or visiting yacht crew” means an individual employed or engaged in any capacity on board the pleasure craft or visiting yacht but does not include an individual temporarily employed on board i.e shore-based personnel who goes onboard to carry out duties when the pleasure craft or visiting yacht is moored in a Marina.

COVID-Safe Marina Criteria

Requirement
To resume business activities, the Marina Operator must fulfill the requirements below. <i>Note: The Government will take action against errant entities, including enforcement under the relevant law and cessation of operations.</i>
A. Implement a system of Safe Management Measures (SMMs) at the Marina
1) Establish and implement a system of SMMs to provide a safe working environment and minimise risks of outbreaks. Implement the SMMs in a sustainable manner as far as practicable. 2) Implement a detailed monitoring plan to ensure compliance with SMMs and issues (e.g. remedy of non-compliance, risk mitigation) are resolved in a timely manner.
B. Additional measures for Marina Operator for crew of the pleasure craft or visiting yacht
3) The Marina Operator must inform MPA immediately of any pleasure craft or visiting yacht arriving at the Marina from overseas. 4) The Marina Operator must ensure or make arrangements with the owner, agent or master of the pleasure craft or visiting yacht that all pleasure craft or visiting yacht crew comply with the requirements stipulated by MPA and ICA, if any. 5) The Marina Operator must ensure that masks are worn in all indoor areas of the Marina premises. 6) The Marina Operator must allow provisions and stores ordered by the owner, agent or master of the pleasure craft or visiting yacht, to be supplied to the pleasure craft or visiting yacht. Contactless delivery of provisions and stores is encouraged.
C. Additional measures for Marina Operator relating to operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina
7) The Marina Operator must remind operations personnel and shore-based personnel going on board a pleasure craft or visiting yacht at the Marina to comply with measures in Annex A .
D. Ensure cleanliness of Marina premises
8) Regularly clean and disinfect all high touch areas such as handrails, hand-wash stations, toilets, rest spaces, and walkways. 9) At toilets and hand-wash stations, cleaning agents (i.e. hand soap, toilet paper) must be available and/or functioning at all times. Spare supplies for replenishment must be available. 10) Disinfecting agents (e.g. hand sanitiser) must be installed at high human traffic points (e.g. entrances). All installed disinfecting agents must be available and/or functioning at all times. Spare supplies for replenishment must be available. 11) Self-disinfecting liquids can be applied to high touch areas (e.g. handrails) periodically as specified in the product specifications.

Requirement
12) Ensure refuse bins are covered at all times and cleared daily. Tie refuse contained in plastic bags properly before disposal at bin centres.
E. Handling of suspect and/or confirmed cases
<p>13) The Marina Operator shall encourage its employees to visit only one clinic. However, if this is not possible, the Marina Operator must encourage its employees to inform the clinic he/she visits of all recent doctor visits over the past 7 days for any symptoms that may be related to COVID-19.</p> <p>a) The Marina Operator shall require its employees to submit records of their MCs (where available) and diagnoses provided for COVID-19-related symptoms, including acute respiratory infections, and if they were tested for COVID-19 and the results of their tests.</p> <p>b) The Marina Operator shall take preventive actions to guard against incipient outbreaks at the Marina premises, such as requiring its employees on sick leave to closely monitor their health before returning to the Marina premises and requiring these employees' close contacts at the Marina premises to monitor their health more regularly.</p> <p>14) The Marina Operator shall establish and maintain the following process for the management of all unwell, suspected, and at-risk operations personnel, shore-based personnel, customer, visitor, owner, or pleasure craft or visiting yacht crew on-site.</p> <p>a) The Marina Operator shall require any operations personnel, shore-based personnel, customer, visitor, owner, or pleasure craft or visiting yacht crew who is feeling unwell or showing symptoms of illness to report to his employer, and implement MOH's Health Protocols 1-2-3. The Marina Operator must track and record cases involving their employees as part of SMMs.</p> <p>b) For incapacitated or unconscious individuals at the Marina – clear the area of other personnel and administer aid immediately, where appropriate. The Marina Operator should call 995 for an emergency ambulance to ferry them to the nearest hospital.</p> <p>c) The Marina Operator must ensure it has an incident response and evacuation plan (including evacuation route, transport arrangement, designated clinic, etc.) for any suspected/confirmed conscious/ unconscious cases to be included in the SMM plan with necessary and sufficient PPE kept on standby as well as temporary isolation areas/facilities.</p> <p>d) If required by MPA, the Marina Operator must inform and provide all information requested by MPA and relevant authorities where there are COVID-19 positive cases detected during the PCR test and/or ART of operations personnel.</p>
F. Enforcement
<p>15) Enforcement checks may be carried out to ensure compliance with this set of COVID-19 Safe Restart Criteria for relevant Marina Operators, including SMMs proposed by the Marina Operator. Enforcement action will be taken against offenders who fail to comply.</p> <p>16) Under the COVID-19 (Temporary Measures) Act 2020, failure to comply with SMMs is punishable with a fine of up to \$10,000, imprisonment of up to 6 months, or both, for first time offenders. Repeated non-compliance is punishable with a fine of up to \$20,000, imprisonment of up to 12 months or both.</p>

Requirement
<p>17) Enforcement action may be taken by any of the following:</p> <ul style="list-style-type: none">• A police officer;• A Health Officer appointed under section 4(1)(a) or (b) of the Infectious Diseases Act;• A public officer;• An officer of a statutory body;• An auxiliary police officer; and• An employee of a prescribed institution under the Infectious Diseases Act. <p>18) Identity of enforcement officers can be verified via their authority cards or public service identification cards.</p>

ANNEX A

Measures for operations personnel and shore-based personnel going on board pleasure craft or visiting yacht at the Marina

Operations personnel and shore-based personnel who go on board a pleasure craft or visiting yacht at the Marina are to comply with the following:

- a. Must not board a pleasure craft or visiting yacht at the Marina if he/she is unwell.
- b. Must not interact with the pleasure craft or visiting yacht's crew who are unwell and in isolation onboard the pleasure craft or visiting yacht.
- c. Must always wear a mask¹ at all times (unless the work activity requires that no mask be worn) when inside the enclosed areas of the pleasure craft or visiting yacht (e.g. accommodation space, enclosed wheelhouse/bridge, engine room, cabin, saloon).

¹ As far as reasonably practicable, the operations personnel and shore-based personnel should wear a fitted N95 mask.